

## Change of Domain IP Mapping Form (for schools)

Account No. \_\_\_\_\_

Circuit no.: \_\_\_\_\_

Order No.: \_\_\_\_\_

Requested Service Date: \_\_\_\_\_

**For existing HGC school broadband customer only.**
**Please complete the form in English and send it by fax to 3167 1460 / 2123 9922.**

<b>School Name:</b>	<b>Contact Tel. No.:</b>
<b>Contact Person Name:</b>	<b>Fax No.:</b>
<b>email:</b>	

\*Changes of Service will be effective in 10 working days upon our verification of the completed form. Please resend if no reply is received.

<b>Domain Name:</b>	<b>Administration Fee : HK\$200 per job</b> (chg plan: SCHDNS)
---------------------	---

Please select your choice with "X".

<input type="checkbox"/> <b>New Record</b>
--

Name <small>(e.g. abc.com or www.abc.com)</small>	Record Types <small>(e.g. MX10, MX20, A, CNAME)</small>	Hostname or IP Address <small>(e.g. mail.abc.com or 210.0.255.233)</small>

<input type="checkbox"/> <b>Delete Record</b>
---

Name <small>(e.g. abc.com or www.abc.com)</small>	Record Types <small>(e.g. MX10, MX20, A, CNAME)</small>	Hostname or IP Address <small>(e.g. mail.abc.com or 210.0.255.233)</small>

<input type="checkbox"/> <b>Add Reverse DNS Lookup</b>
--

Name (e.g. abc.com or www.abc.com)	IP Address (e.g. 210.0.255.233)

Remarks: \_\_\_\_\_

**Customer Signature and School Chop:**

Name: \_\_\_\_\_ (in block letters)

Date: \_\_\_\_\_

Title: \_\_\_\_\_

<b>Official Use Only</b>	<b>Service Type code / Product code</b>	[ ] SCH / SCHDNS	[ ] MNET / SCHDNS_MNET	[ ] BB / SCHDNS_BB
				<b>Salesman code</b>